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|  | **RIVER EARN IMPROVEMENT ASSOCIATION**  **Grant Application Declaration**  **Terms and Conditions**  **Data Protection.** |

**DECLARATION**

It is essential that you understand and agree the following Terms and Conditions should your application be successful and you are awarded a Grant.

Any additional conditions to those below will be communicated in writing on the offer of the Grant and will also form part of the Terms and Conditions.

**TERMS and CONDITIONS**

We agree to comply with the terms and conditions below:

* We conform that the information contained in this application is correct.
* We give permission for REIA to record the information in this form electronically and to contact us by phone, mail or email with regards to this application.
* We give permission for the REIA to name the recipient of the award on the REIA website etc.
* We understand retrospective payments cannot be made with this award.
* Funding is for one year unless otherwise stated.
* To advise the REIA immediately if the activity supported is cancelled or postponed.
* Approval will be obtained from the REIA to use the Grant for any other purpose. The REIA reserves the right to withhold approval if the proposed expenditure falls outside the criteria of the REIA Grant application guidelines, in which case, unspent money will be returned.
* We acknowledge we cannot sell or dispose of any equipment or other assets funded or part funded by the REIA without first receiving written permission.
* To submit a monitoring form to the REIA within six months of receiving the Grant or sooner if the project/activity has been completed detailing the grant has made.
* In the event of a breach of these terms and conditions the REIA reserves the right to take action to recover the total grant awarded and any cost or interest associated with the grant award.
* We acknowledge we are responsible for the maintenance and upkeep of any equipment purchased with this award.
* We acknowledge that we are responsible and will comply with the appropriate Health and Safety measures for the equipment being used and that anyone using the equipment will have the necessary qualifications and will be supplied with the appropriate Personal Protection Equipment (PPE).
* To submit confirmation that any chemicals will be used by someone holding the appropriate qualifications and that they will comply with the legal requirements and best practice including Personal Protection Equipment (PPE), safe storage and disposal.
* We acknowledge that we have Personal and Public Liability Insurance in place and we attach a copy of our certificates along with the application.
* This signature confirms my acceptance or the group’s acceptance of the Terms and Conditions of Acceptance as they are set out in this application form and application guidelines.

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| **Name – please print:** |
| **Signature:** |
| **Date:** |
| **Role within the group:** |

**DATA PROTECTION**

For the purposes of the current data protection laws, the information you supply to the REIA as part of your application will be used to access and reach a decision on your application for a grant.

From time to time this information may be shared with other partners of the REIA.

Please confirm you agree with this by signing and dating below.

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| **Signature:** |
| **Date:** |

**WHEN COMPLETED PLEASE SEND TO secretary@riverearn.org.uk**